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Approved For Release 2003/11/06 : CIA-RDP84-00933R000400210005-2

23 December 1981

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ALW
Sof/ODP
Rahmstorp

MEMORANDUM FOR: Director of Data Processing
VIA: Executive Officer
FROM: [REDACTED]
Chief, Management Staff
SUBJECT: Management Staff Weekly Report
for Week Ending 22 December 1981

Proposed Headquarters Notice

ODP concurred with the proposed change of [REDACTED] The Employee, Cover, and the Northwest Federal Credit Union, Draft A (Job #9820). [REDACTED]

Outstanding Advances

As of 22 December, a total of \$12,544 was outstanding in 28 non-delinquent advances to ODP personnel. [REDACTED]

1982 Unfunded Requirements

The DDA has requested reprogramming approval from the Comptroller for four ODP unfunded requirements -- chilled water, CAMS, operating system software, and interim on-line storage. Another requirement -- terminal maintenance -- is considered a hard unfunded requirement but funding is not necessary until the final quarter of the fiscal year. We are awaiting a memorandum from the DDA explaining how these requirements will be funded. It is anticipated that we will have to defer a comparable amount of our least critical requirements. [REDACTED]

Project Activity Report (PAR)

We began producing listings of the GIMS data bases from the PROCUS file. These listings will be used as a validation tool to minimize errors on the PROCUS file, which is used to validate PAR data. [REDACTED]

The November PAR has been processed and should be distributed this week. [REDACTED]

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